



APA JOINT PROVIDER PROGRAM

Office of Accreditation and Compliance

December 2024

WHAT IS THE JOINT PROVIDER PROGRAM?

The APA Joint Provider Program partners with nonaccredited organizations to jointly provide AMA PRA Category 1 Credit™ for quality continuing medical education (CME) activities.

- Submit activities that relate to psychiatry, neurology and mental health
- Receive no commercial support for CME activities

APA is jointly accredited by the American Council for Continuing Medical Education (ACCME), the Accreditation Council for Pharmacy Education (ACPE), and the American Nurses Credentialing Center (ANCC), to provide continuing education for the healthcare team.

- **Evaluation and certificate management** in APA learning management system
- **On-going technical support:** our team provides technical support to any learner that is completing an evaluation or claiming a certificate
- **Joint Accreditation:** Joint Providers who have interprofessional educational activities can offer social work, nursing, and psychology credits, in addition to CME credits to reach a broader audience and increase revenue
- **Marketing Joint Provider activities (coming soon):** activity calendar on APA education website and highlighted in monthly APA education email to members
 - Helps Joint Providers increase registration, more revenue from their CME activities by reaching more APA members

WHAT TYPES OF ACTIVITIES CAN BE ACCREDITED FOR CME?

Activity Type	Activity Description
Live Meeting	Meeting will be held in person on a specific day and time.
Live Webinar	Meeting will be held virtually on a specific day and time.
Online Course/Module	Course will be an on-demand product that attendees can view on their own time

JOINT PROVIDER PROGRAM APPLICATION

HOW DO I APPLY TO JOIN THE JOINT PROVIDER PROGRAM?

Complete an [online application](#), which is reviewed and approved by the Division of Education.

Provide a description of your organization's governance structure and the relationship to its CME Program Committee.	Our organization is a district branch of the APA and our Council consists of 5 Officers and a total of 29 voting members. The President selects committee chairs, committee chairs select committee members with Presidential oversight. The Program Committee reports to the council for final approval of programs.
How will/does your organization determine the professional practice gap of your learners?	The Program Committee reviews previous CME evaluations/needs surveys which ask learners to provide topics they feel are relevant to their practice for future meetings. The committee also discusses new peer-reviewed literature to determine needs and gaps.
Who is the prospective target audience for your CME activities?	Psychiatric physicians

<p>How will/do you determine whether the activity is based upon the identified needs of your target audience? Check all that apply:</p>	<p>Needs survey, Evaluation data and suggestions from a previous program, Literature searches</p>
<p>Is this your organization's first application for CME?</p>	<p>No</p>
<p>In past CME activities, explain if and how you provided disclosures to participants and who disclosed.</p>	<p>We usually provide a summary of the planners' stated COI--or lack of COI in the syllabus and literally print each speakers completed form in the syllabus. Additionally verbal disclosure is made by the meeting moderator (Program Chair) and usually by the speaker as well.</p>
<p>Describe the management of conflict of interest process your group uses to ensure that the CME activity is unbiased?</p>	<p>Any concerns about COI are resolved prior to the meeting between the speaker and one of the committee members. Speakers are always instructed to provide a biased-free presentation. Only once have we had an episode that a conflict could not be resolved, so we asked the speaker to present on a completely different topic.</p>
<p>How will/do you collect participant data and determine their physician/non-physician status?</p>	<p>Registration asks for degree to be identified.</p>
<p>What strategies and measures will/do you use to evaluate the activity's impact on competence, performance and patient outcomes?</p>	<p>We use an extremely comprehensive evaluation form, which asks attendees how the particular education will be used in their practice.</p>
<p>How will the findings from the evaluation be utilized?</p>	<p>The Program Committee reviews the evaluation results after every meeting and determines how to utilize the information and to determine if further education on particular topics is required.</p>

PROGRAM REQUIREMENTS & ACTIVITY PROPOSALS

WHAT ARE MY ORGANIZATIONS RESPONSIBILITIES?

A member from the applying organization commits to serving on the Subcommittee on Joint Provider Program and attends annual Joint Provider meeting and webinars.

CME staff from the participating organization must partake in the planning, implementation and evaluation of any APA jointly provided activity in accordance with JA and APA guidelines and standards.

ACTIVITY PROPOSAL REQUIREMENTS

8-weeks out

- Pre-Activity Application, including all activity planners/faculty information to collect financial disclosures

4-weeks out

- Complete full application, including all remaining faculty information to collect financial disclosures
- Final agenda
- Marketing Materials (emails etc.)
- Presentation (if applicable)

2-weeks out

- Onsite Materials (front matter, website, etc.)
- Content Review form (if applicable)
- Updated final presentation (if applicable)

2025 JOINT PROVIDER FEES

APA Joint Provider Program CME/CE Accreditation Fees - District Branches			
Joint Provider CME Application Fee	\$250/application		
CME Credit Amount	Live Activity	Enduring Activity <i>*Enduring activities can be accredited for up to 3 years, given the educational content is still valid and relevant. Fee for 1st year below; Each additional year is 50% of initial fee.</i>	Blended Activity (Live & Enduring)
.25 – 1.0	\$275	\$275	\$425
1.25 – 3.75	\$275	\$550	\$700
4.0 – 5.75	\$550	\$825	\$975
6.0 – 7.75	\$550	\$1100	\$1250
8 – 11.75	\$825	\$1375	\$1525
12 – 15.75	\$1100	\$1650	\$1800
16+	Contact APA		

2025 JOINT PROVIDER FEES

APA Joint Provider Program CME/CE Accreditation Fees – APA Allied Organizations			
Joint Provider CME Application Fee	\$250/application		
Credit Amount	Live Activity	Enduring Activity <i>*Enduring activities can be accredited for up to 3 years, given the educational content is still valid and relevant. Fee for 1st year below; Each additional year is 50% of initial fee.</i>	Blended Activity (Live & Enduring)
.25 – 1.0	\$550	\$550	\$825
1.25 – 3.75	\$550	\$1100	\$1375
4.0 – 5.75	\$1100	\$1650	\$1925
6.0 – 7.75	\$1100	\$2200	\$2475
8 – 11.75	\$1650	\$2750	\$3025
12 – 15.75	\$2200	\$3300	\$3575
16+	Contact APA		

2025 JOINT PROVIDER FEES

APA Joint Provider Program CME/CE Accreditation Fees – External Organizations			
Joint Provider CME Application Fee	\$250/application		
Credit Amount	Live Activity	Enduring Activity <i>*Enduring activities can be accredited for up to 3 years, given the educational content is still valid and relevant. Fee for 1st year below; Each additional year is 50% of initial fee.</i>	Blended Activity (Live & Enduring)
.25 – 1.0	\$1100	\$1100	\$1650
1.25 – 3.75	\$1100	\$2200	\$2750
4.0 – 5.75	\$2200	\$3300	\$3850
6.0 – 7.75	\$2200	\$4400	\$4950
8 – 11.75	\$3300	\$5400	\$6050
12 – 15.75	\$4400	\$6500	\$7150
16+	Contact APA		

JOINT PROVIDER CME COURSE APPLICATION PROCESS



PRE-APPLICATION

Coordinator logs into CEMS and click “**Add New Application**” to jump start the Pre-Application and fill out the required questions.

DISCLOSURES

1. Coordinator adds Planner/Faculty and sends disclosure emails.
2. “Submit” pre-application for review.
3. Faculty and Planners log in to complete assigned disclosure forms

FULL APPLICATION

1. APA receives the pre-application, reviews then moves to full application status.
2. Coordinator is notified via email.
3. Coordinator logs in and completes the full application and submit.
4. All documentation is due at the time of submitting the full application.

DOCUMENTATION

1. APA reviews the application and required documentation.
2. If changes are requested, APA sends the application back to the coordinator for review.
3. Coordinator resubmits and APA reviews and approves the application.

EVALUATION & CREDIT CLAIM

1. Once course is approved, APA will send coordinator a link and access code for the course evaluation and credit claim code
2. Application status will change to ‘Course in Progress’ from the start of the course until end date passes

POST-ACTIVITY FOLLOW-UP REPORT

Once course is complete, APA will send coordinator a link to complete follow-up report within 60-days of end date

INTERPROFESSIONAL JOINT ACCREDITATION

APA was approved for Joint Accreditation (JA) in December 2022. Benefits of JA include:

- Continuing education for multiple professions through a single, unified application process, fee structure, and set of accreditation standards
- Interprofessional CE improves healthcare professionals' performance and patient outcomes by **learning, with, from, and about each other**
- Positions the APA as a strategic partner in healthcare improvement initiatives and collaborative care

APA is jointly accredited to offer the following credit types:



Continuing
Medical
Education



Psychology
Continuing
Education



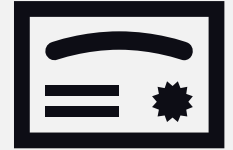
Pharmacist
Continuing
Education



Nursing
Continuing
Professional
Development



Social Worker
Continuing
Education



Participation

QUESTIONS?

THANK YOU!

Contact us with any questions or concerns:

Email: apajp@psych.org